



## **METROPOLITAN HOUSING COMMISSION**

**THURSDAY, November 12, 2009, AT 8:00 AM**

**COMMUNITY SERVICES DEPARTMENT,  
310 N. COMMERCE PARK LOOP, SANTA RITA BUILDING,  
TERRACE CONFERENCE ROOM, TUCSON, ARIZONA**

### **LEGAL ACTION REPORT**

1. Call to Order  
**Meeting was called to order at 8:07 AM**
2. Approval of October 8, 2009 minutes  
**Michael Grassinger made MOTION to approve October 8, 2009 minutes second by Evelia Martinez.**
3. Staff Update – Andrea Ibanez  
**Albert Elias shared Carol West's article "Tucson's affordable housing trust fund is a plan that can work" that was published in the Inside Tucson Business paper November 6, 2009.**

**First draft comment for the qualified action plan is due November 19, 2009 @ 5pm.**

**Neighborhood Stabilization Plan 2 awards will be announced in early December 2009.**

**Department of Energy awarded the City of Tucson 5.1 million energy efficiency grants that will be managed by the Office of Conservation and Sustainability.**

**The House of Representatives is recommending more funding in CDBG, HOME, shelter grants and homelessness.**

**Albert Elias asked the commission to please review the QAP tax credit, as the Public Hearing is Friday, November 13, 2009.**

**Jerry Anderson announced that the Arizona Department of Housing is holding a Community Housing Assessment workshop November 20, 2009 in Tucson, AZ.**

4. Legislative Update  
**The Arizona Housing Commission is meeting in Tucson, AZ December 18, 2009 at ParkWise Conference Room and everyone is invited to attend.**
5. Update on Tucson Housing Trust Fund  
**This item will be addressed in Item #7 – Impact Fee.**

6. Update on the 2010 Pima County Bond  
**Albert Elias acknowledged the MHC in stepping into the discussion at the last Pima County Bond Advisory Committee meeting, which resulted with County Administrator's increasing his recommendation for the Affordable Housing program.**
7. Over View on the Impact fee Deferral Program – Chris Kaselemis  
**Chris Kaselemis absent - Albert Elias covered the Impact Fee Deferral Program.**
8. Membership – Discussion/Recommendation of Appointment of a new Member – Steve Tofel to the Commission (potential action)  
**Melanie Morrison recognized Janet Marcus and Richard Fe Tom for all their work and time they committed to MHC. Both Janet's and Richard's terms expired today.**  
  
**Evelia Martinez, Jerry Anderson, Michael Grassinger and Susan Soto interviewed Steve Tofel October 26, 2009. Membership subcommittee recommended Steve Tofel for approval to the Metropolitan Housing Commission. Susan Soto made MOTION to approve Steve Tofel second by Jerry Anderson.**
9. Report from Susan Soto on the NSP Challenge Meeting  
**NSP conference took place in Phoenix, AZ October 23, 2009. It was a roundtable discussion that addressed the barriers, challenges and guidelines to NSP.**
10. MHC Meeting Schedule for 2010  
**Schedule for 2010 was approved with the modification that November 2010 meeting be held November 18, 2010. Pete Chalupsky MOTION to approve second by Michael Grassinger.**
11. Subcommittee Updates/Reports/Potential Action
  - Community Land Trust – Mike Grassinger, Chair  
**Consultant Mike Brown will be here Wednesday, November 18, 2009.**
  - Governmental Affairs – Janet Marcus, Chair  
**Jerry Anderson will replace Janet Marcus as Chair for the Governmental Affairs subcommittee. Next meeting will be November 17, 2009.**
  - Marketing & Public Relations – Evelia Martinez, Chair  
**Housing Community and Development staff continues to work on the Tucson Housing Brochure.**
  - Membership Recruitment – Susan Soto  
**Membership subcommittee agreed to wait until after the annual retreat in January 2010 before starting recruitment process for two new Neighborhood Commission Members.**

- MHC/Pima County Housing Commission Joint Subcommittee – Michael McDonald  
**Albert Elias reported for Michael McDonald. The MHC/Pima Joint Subcommittee met September 28, 2009. Joint Subcommittee will report back after meeting and discussing process with the CHDOS.**

12. Future Agenda Items
  - **Contact new Council Members Richard Fimbres and Steve Kozachik**
  - **Retreat Topics**
    - **Membership Recruitment**
    - **Amendment to the MHC constitution**
  - **Invite Mary Okoye to talk about Affordable Housing.**
13. Call to the Audience  
**No requests received.**
14. Adjournment  
**Meeting was adjourned at 9:23 AM**